

Tender/Questionnaire Completion

TGF has found that it can be difficult sometimes for Clients to ensure that the correct level of detail is presented in a Questionnaire response.

Often the burden for completion of these items is placed on an individual not necessarily best placed to complete them.

Increasingly, Health and Safety is a key factor in decision-making for contract awards. It is important, therefore, to get the response right first time so that contracts can be awarded.

TGF provides a service to independently complete Client Questionnaires as part of Tender processes. For example, this may be required to enable a Company to be included on a Select List or an Approved List of Contractors.

TGF responds to questions including but not limited to ones relating to:

- Health and Safety Law and Procedures.
- Employment Law.
- Environmental Law.

TGF presents the Response in such a way that it looks very much like the Questionnaire document.

At this Tender or Pre Contract/Pre Qualification stage TGF has found that, as well as precise content, good presentation assists in ensuring a favourable outcome.

TGF also provides telephone support should the Client wish to clarify any points of issue.

Please visit our Website to find out more about the *Health and Safety Services* we offer.

You may contact us as follows:

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